

PRESENTATION of tax advisory services



INDEPENDENT
TAX ADVISERS
doradztwo podatkowe sp. z o.o.

Our firm

Independent Tax Advisers Doradztwo Podatkowe Sp. z o.o. undertook its activity in the field of tax advisory services in February 2004.

Members of Independent Tax Advisers Doradztwo Podatkowe Sp. z o.o.'s team are licensed tax advisers and experienced consultants who have gained their professional experience in reputable advisory firms.

Our Clients are offered the highest quality standards and professional services provided to entities conducting business activity in Poland.

In our work we focus on providing safe and effective tax solutions, tailored to individual needs of our Clients. Our advisory services are provided in consultation with the Client, taking into account its individual needs and specifics of its business to guarantee that the form and scope of our services always meet the Client's expectations.

Our services

➤ Tax advice in the area of:

- corporate income tax (CIT);
- tax on goods and services (VAT);
- personal income tax (PIT);
- customs duties and excise tax;
- stamp duty and tax on civil law transactions;
- real estate tax;
- foreign exchange law;
- assistance in preparing tax returns and tax information, as well as in other reporting obligations;
- registration of entities in tax offices, including registration of foreign entities for the purposes of VAT;
- VAT compliance;
- assistance to foreign entities in claiming VAT refunds; and
- other public charges and liabilities.

➤ Tax advice related to the following transactions:

- acquisitions, transformations, restructuring or mergers of entities;
- tax planning of investments and day-to-day activities; and
- broadly defined transactions with related entities, including, in particular, drafting of tax documentation referred to in Article 9a of the CIT Act.



➤ **Assistance in tax proceedings:**

- help and comprehensive assistance in drafting procedural letters addressed to tax and fiscal authorities as well as administrative courts;
- co-ordination of all stages of administrative proceedings or court litigation concerning tax liabilities of the Client;
- representation of the Client in proceedings before tax and fiscal authorities as well as before administrative courts; and
- analysis of compliance of the applied tax reporting procedures with regulations in force.

➤ **Tax reviews:**

- tax reviews aimed at analysing our Clients' tax standing and identification of optimisation areas in terms of taxes and other public charges in accordance with the provisions of Polish law;
- verification and analysis of the Client's source documents such as, invoices, bills, agreements/contracts, tax returns; and
- tax reviews cover specific periods selected by the Client, e.g. a tax month, quarter or year.

➤ **Trainings/Workshops:**

- organisation of individual training sessions and workshops tailored to individual needs of our Clients; and
- our advisors present the most important tax aspects and clarify all Clients' doubts during such training sessions/workshops.

Partners

➤ **Joanna Kanicka-Ziółkowska:** *Tax Adviser, Attorney-at-Law, Managing Partner*



For over ten years, Joanna worked at Ernst & Young Sp. z o.o., an international tax advisory firm. Her professional experience includes tax advisory services to major Polish and foreign firms operating in the Polish market. In her professional life, Joanna provided tax advice to companies operating in pharmaceutical, construction, fuel and FMCG sectors as well as to publishing houses and IT firms. Her tasks include solving strategic tax problems, proposing tax-efficient solutions and providing day-to-day tax advice.

Contact details: email: jkanicka@itadp.pl, tel. 22 250 31 04

➤ **Dorota Baczewska-Golińska:** *Tax Adviser, Partner*



Dorota started her professional practice at Ernst & Young Sp. z o.o., an international tax advisory firm. At present, she is responsible for the firm's practice in the area of indirect taxes, i.e., VAT and excise tax as well as customs duties. As part of VAT Forum of which she is a Partner, Dorota holds training sessions on EU VAT regulations and their implementation into the Polish legal system. In her professional life, Dorota provided tax advice to companies operating in construction, fuel, IT and automotive sectors.

Contact details: email: dbaczewska@itadp.pl, tel. 22 250 31 05

➤ **Alicja Kadzińska:** *Tax Adviser, Partner*



Alicja gained her professional experience at Ernst & Young Sp. z o.o., an international tax advisory firm. She specialises in corporate income tax and personal income tax. She provides tax advice to companies operating in pharmaceutical, mass media and construction sectors. Her tasks include, first of all, day-to-day tax advice, tax reviews, preparation of tax optimisation programmes as well as assistance in tax proceedings.

Contact details: email: akadzinska@itadp.pl, tel. 22 250 31 06

Contact us

Address:

Independent Tax Advisers Doradztwo Podatkowe Sp. z o.o.

ul. Bednarska 7
00-310 Warsaw

Tel.: (22) 250 31 00/31 01

Fax: (22) 250 31 02

KRS No. 0000188872

The Company's registry files are kept by the District Court for the City of Warsaw, 12th Commercial Department of the Polish Business Register

Number of entry in the register of entities authorised to provide tax advisory services kept by the Ministry of Finance : 260

REGON (statistical number): 015604344

NIP (tax identification number): 526-27-39-944

www.itadp.pl